



YourJCU Survey Handbook

an academic guide





IMPORTANT

THE RISK OF TRDB Roles



Important

Once data has been extracted from the TRDB and Staff OrgU listing, it is not possible for it to be backdated or updated for the specified Study Period.

Any data changes/updates that occur after extraction has finalized will NOT impact the current in-process survey.

Requests to update the TRDB and Staff OrgU data should be directed to the TRDB Administrator within your College/area.

The Teaching Evaluation team are unable to assist with these requests.

All elements of the survey cycle are run according to the Survey Calendar. It is not possible for the opt-in or personalisation periods to be extended.

Survey data distribution occurs according to the dates outlined in the Survey Calendar. We are unable to support requests for the early release of survey data.

Teaching staff who are a Subject Coordinator and also lecture into a subject and would like the opportunity to opt-in for a Teaching survey must be listed in both columns in the TRDB: Subject Coordinator and Lecturer

